



(301) 262.0158  
7210 Race Track Road  
Bowie, MD 20715  
gcsbowie.org

## Teacher Application

Position Sought (Subject/ Grade Level): \_\_\_\_\_ Date: \_\_\_\_\_

### General Information

Full Name (Last- Maiden if applicable, Middle, First): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Current Address: \_\_\_\_\_

Permanent Address (If different from current address): \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Male/ Female: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Marital Status: (Married, Single, Widowed, Divorced): \_\_\_\_\_ Name of Spouse: \_\_\_\_\_

Names/ Ages of Children (If applicable): \_\_\_\_\_

### Church Ministry Information

Present Church Membership (Name and Denomination): \_\_\_\_\_

Current Responsibilities at the Church: \_\_\_\_\_

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Previous experience in church or children's ministries other than Christian Day School (ministry/length of service):

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## Teacher Application

### Spiritual and Philosophical Information

How do you know that you are a Christian? \_\_\_\_\_

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Explain your baptism (type, name and denomination of baptizing church): \_\_\_\_\_

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How would you explain salvation to a student the age you desire to teach: \_\_\_\_\_

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What is the difference between a Christian school and other schools? \_\_\_\_\_

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Define discipline and explain the school's role in teaching and exercising discipline: \_\_\_\_\_

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Why do you want to teach at Grace Christian School? \_\_\_\_\_

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I have read and agree with all statements in the [Grace Baptist Church Statement of Faith](#).

\_\_\_\_\_ Please initial to affirm.

## Teacher Application

### Background Information

Have you ever been convicted of, or plead guilty of a crime? (if yes, explain) \_\_\_\_\_

\_\_\_\_\_

Have you ever been accused of child abuse? (if yes, explain) \_\_\_\_\_

\_\_\_\_\_

Have you had a criminal background check done? (if yes, in what state) \_\_\_\_\_  
All new hires will be required to undergo a criminal background check.

### Education and Professional Experience

Teaching experience (list most recent first): \_\_\_\_\_

\_\_\_\_\_

List Professional Education (please list all undergraduate and graduate work): \_\_\_\_\_

\_\_\_\_\_

(Please have the above educational institutions send complete and sealed transcripts to our offices)

Teacher Certification (certification and issuing agency): \_\_\_\_\_

Academic honors, extracurricular activities, offices held: \_\_\_\_\_

\_\_\_\_\_

List reasons for leaving your current or most recent teaching position: \_\_\_\_\_

\_\_\_\_\_



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### References

Present Pastor/ Church: \_\_\_\_\_

Pastor's Address & Phone Number: \_\_\_\_\_

Last Administrator: \_\_\_\_\_

Administrator's Address & Phone Number: \_\_\_\_\_

Is this administrator aware that you are seeking a new ministry? (Y/N)

### Church Membership

Grace Christian School staff members are required to be members of Grace Baptist Church, or a member in good standing of a church of like faith. This includes regular attendance to Sunday morning services and a church ministry involvement.

I agree to comply with this requirement of employment: Yes / No

### Applicant's Statement

I verify that the information in this application is true and complete to the best of my knowledge. I authorize any references or churches listed in this application to submit to Grace Christian School any and all information that they may have regarding my character and fitness for working with children and regarding my personal and employment history or other related matters as may be necessary in arriving at any employment decision.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Application Checklist

- \_\_\_\_ Cover letter indicating position sought.
- \_\_\_\_ Updated resume.
- \_\_\_\_ Appropriate teacher application form filled out completely.
- \_\_\_\_ Completed employee screening form.
- \_\_\_\_ Sealed transcripts from all educational institutions mailed to 7210 Race Track Road Bowie, MD 20715

All application materials can be delivered in person, emailed to [office@gcsbowie.org](mailto:office@gcsbowie.org), faxed to Grace Christian School at 301-262-4516 attn: GCS Principal, or mailed to 7210 Race Track Road Bowie, MD 20715 addressed to the GCS Principal.